

RELOCATION SUPPORT FOR INTERNSHIPS

Whether you have a solid understanding of the relocation support your intern moves need or are just getting started on configuring more formalized relocation benefits, Bristol's approach to managing intern moves is entirely customizable to meet your company's goals and circumstances. We support our clients' rotational programs, seasonal internship populations, and more. You can select from the following solutions to design a program best suited to your policy and intern population.

Tailored Consultation and Support for Your Internship Program Managers and Recruiters

Bristol's team is happy to work with your mobility stakeholders as well as your recruiters and/or internship program stakeholders to design a program that best suits everyone involved. Not only are the service and support options available to interns extensive and customizable, but the way we manage, fund, and report on your intern population is tailored to your needs as well.

Flexible Program Administration and Funding Options

- Ability to manage both direct bill and lump sum intern programs
- Administration of intern miscellaneous allowances
- Split billing (i.e., division of the cost of shared housing payments by intern to ensure proper taxability reporting)
- Configuration of interns in Bristol's self-service lump sum tool
- Customizable reporting on your intern population(s)
- Customizable end-of-internship experience surveys through our survey partner and leading third-party experience management provider, Qualtrics
- Benchmarking and best practice recommendations for intern relocation support through Bristol's in-house Consulting team

Destination Location Support for Your Interns

Bristol's supplier network and technology supports roommate matching services, intern housing, destination services and tours, and more. Our support can include:

- Tailored area tours and orientations
- Connection to local resources
- Public (or private) transportation and area information
- Intern housing FAQ digital flyers
- Roommate paring assistance/match-making services
- Rooming list management
- Rate negotiations to help meet budgets
- Customized welcome grocery package
- Intern mixers/meet-and-greets
- [Pivt](#), the mobility-focused networking app that provides advice from users on the new location



OFFERING ACCESS TO ROOMMATE MATCHING SERVICES, INTERN HOUSING, DESTINATION SERVICES AND TOURS, AND MORE!

The Most Accommodating of Accommodations

In partnership with our on-the-ground suppliers, we offer:

- Property vetting and selections based on a client's criteria, including proximity and price
- Fully furnished apartments with utilities, internet, cable TV, student desks, housewares, and linens
- Private or shared housing options to help manage costs
- Comfortable and convenient short-term accommodations
- 1-bedrooms with single or double occupancy
- 2-bedrooms with double or quadruple occupancy

Intern Support 24/7/365

We understand that your interns may be new to not only moving and to your business but to the business world in general. With this population especially, questions can come up and extra guidance may be needed at any time. Your intern's dedicated Bristol Mobility Advisor is available 24/7/365 by cell phone. We are happy to text, talk, exchange voice memos, and more with your interns who may have their own unique communication preferences.

Travel Support Tool: Amex GBT

Bristol partners with American Express Global Business Travel (Amex GBT) to book and manage the best travel experience for interns travelling domestically and internationally. Travel is booked using a ghost card that is billed to Bristol, which we then pass through to our client. This method frees interns from the financial burden of paying out-of-pocket airfare expenses. Our Amex GBT partnership also offers the best available fares and rates on airfare, hotels, cars, etc., resulting in proven cost savings for our clients.



Outside-of-the-box Solutions for Interns

Creative solutions Bristol has provided our clients include:

- Selecting hotel lodging for the availability of its shuttle that travels within a five-mile radius thereby affording interns free rides to the office, mall, and local restaurants
- Hosting mixers/meet-and-greet gatherings once the interns arrived in town so that they could meet prior to starting at the worksite
- Arranging vans to transport interns to/from work
- Recommending a client have a few of the older interns tasked with renting cars so that all interns would have rides to/from the office

TALK TO BRISTOL!

If you'd like our guidance on how to best structure and manage relocation benefits for your interns, please contact your Bristol Business Development or Client Engagement Director or reach us at info@bristolglobal.com to discuss how we may assist you! Bristol's in-house Consulting department is available to you and assists our clients in evaluating, benchmarking, and improving their intern programs' mobility support to meet the specific requirements of their unique businesses.